



THE FORWARD PLAN

1 September 2018 - 31 December 2018

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Published **29 08 2018**

Executive Councillors 2018/19

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Contact details for all Councillors is available at
<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1>

The Forward Plan: 1 September 2018 - 31 December 2018

The Forward Plan sets out all the Key and Non-Key Decisions that Executive Councillors will take over the following four months and also includes items that will be brought to Area and Regulatory Committees for discussion and formal decision.

The Plan is updated quarterly and a full copy sent to all Councillors. Members of the public can access the Key Decisions and Area Committees document from this date via the website or from Guildhall Reception.

Any amendments to the Plan will be listed in an amendment sheet, available on deposit. This will also be circulated by email to councillors, to show the changes. Please contact Democratic Services for further information.

A decision will be 'KEY' if:

1. The decision is likely to result in the City Council incurring expenditure or making savings in excess of £300,000 (£1,000,000 for procurement). Excluded from this are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.

In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award). OR

2. The decision relates to the acquisition or disposal of land or interest in land with a value in excess of £600,000. OR

3. The decision is likely to be significant in terms of its effects on communities living or working in any ward in Cambridge. OR

4. The decision relates to consideration by the Executive of any matters which involve proposals or decisions:
- to change any plan or strategy included in the Policy framework; or
 - to develop any major new plan or strategy; or
 - for the annual budget; or
 - which would otherwise be contrary to or not in accordance with the policy framework or budget. OR
5. The decision relates to consideration by the Executive of any matters which involve proposals or decisions which would have a substantial impact on the operational management of the Council.

All Key Decisions will automatically be included on Scrutiny Committee agendas but Non-Key Decisions will not.

However - two members of a Scrutiny Committee may request that a Non-Key Decision is brought to the meeting for discussion. This request must be made to Committee Manager (James Goddard) no later than 10 working days before the meeting, or the date the Executive Councillor will make the decision, whichever is earlier.

Deadline dates for the request of a Non-Key Decision are included in the Plan.

Any Non-Key decision which does not appear on the Forward Plan at least 15 working days before a Scrutiny Committee meeting will automatically be referred for pre-scrutiny by the relevant Scrutiny Committee.

Committee Meeting and Publication Dates

Committee	Page	Meeting date	Agendas published
Environment and Community	9	04/10/18	24/09/18
Housing Scrutiny Committee	13	27/09/18	17/09/18
Planning and Transport	21	02/10/18	20/09/18
Strategy and Resources	23	08/10/18	26/09/18
Licensing	27	01/10/18	21/09/18
Civic Affairs	29	10/10/18	02/10/18
East Area	33	11/10/18	03/10/18
North Area	34	12/09/18	04/09/18
	35	13/12/18	05/12/18
South Area	36	10/09/18	31/08/18
West/Central Area	38	20/09/18	12/09/18
	38	29/11/18	21/11/18

Contact Information

To contact the lead officers listed in the report

- Phone – 01223 457000
- Email – All Cambridge City Council addresses are in the format firstname.lastname@cambridge.gov.uk

Alternatively you can contact Democratic Services who will deal with your enquiry on your behalf. Democratic Services can be contacted on:

- Phone – 01223 457013
- Email – democratic.services@cambridge.gov.uk

Contact Information for all Councillors is available at

<http://democracy.cambridge.gov.uk/mgMemberIndex.aspx?bcr=1> and a search facility (including by postcode) is available at <http://democracy.cambridge.gov.uk/mgFindCouncillor.aspx>

Forward Plan - Decisions of the Executive

This section includes all items scheduled for consideration by Executive Councillors at the relevant Scrutiny Committee.

- Items marked * are decisions which are expected to be recommendations to Council, either directly or via the Executive.
- Items, which are listed as KEY decisions, will automatically appear on the agenda for debate and decision.
- Items, which are listed as NON KEY decisions, will automatically appear on the agenda but will only be subject to debate if requested by two members of the relevant Scrutiny Committee at least 10 working days before the meeting.

All items listed on the plan for Development Plan Scrutiny Sub Committee automatically appear on the agenda for debate and decision.

Committee reports will be available one week before the meeting from Democratic Services.

Forward Plan

Environment and Community Scrutiny Committee – 4 October 2018 (Key Decisions)					
Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Equalities Policy and Strategy</p> <p>To approve a revised and updated Comprehensive Equalities and Diversity Policy and Single Equality Scheme 2018 to 2021.</p>		<p>The Comprehensive Equalities and Diversity Policy sets out the Council's commitment to promoting equality and diversity, including through its role as an employer and a provider of services to the public. The policy was first produced in 2006 and was updated previously in 2010 following the introduction of the Equality Act 2010.</p> <p>The Single Equality Scheme 2018 to 2021 sets out how the organisation will challenge discrimination and promote equal opportunities in all aspects of its work over the next three years.</p>	Executive Councillor for Communities	Helen Crowther Equality & Anti-Poverty Officer	This is a key item and will automatically appear on the agenda.

<p>Adoption of Recycling and Waste Operational Policies</p> <p>To agree a single Collection Policies and Procedures document that Greater Cambridge Shared Waste Service (GCSWS) can operate under for the residents of both Cambridge City Council and South Cambridge District Council.'</p>	<p>Cambridge City Council and South Cambridgeshire District Council formed a strategic partnership for waste service, with an operation launched in February 2017. Over the last 18 months, a number of the collection policies and procedure have been aligned to ensure that resident receive a modern, efficient and reliable service.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Trevor Nicoll Head of Shared Waste Service</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Environment and Community Scrutiny Committee – 4 October 2018 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 20 September 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>PSPO (Touting) 2016: Year Two</p> <p>To consider the second year review of the PSPO (Touting) 2016.</p>		<p>The PSPO (Touting) 2016 has been in operation since 15 September 2016 and this report considers the recommendations of the October 2016 report.</p>	Executive Councillor for Communities	Debbie Kaye Head of Community Services	Not currently requested for pre-scrutiny.
<p>S106 Sporting contribution update</p> <p>To allocate uncommitted generic S106 sports funds received to projects identified as strategic and capacity building from the three approved strategies for: · Indoor sports facilities. · Playing pitches. · Swimming.</p>		<p>To allocate uncommitted generic S106 sports funds received to projects identified as strategic and capacity building from the three approved strategies for indoor sports facilities, playing pitches, and swimming.</p> <p>Projects to include:</p> <ol style="list-style-type: none"> 1. Upgrade of the Abbey Astroturf floodlighting 2. Upgrade and improvements to Abbey Pool Hall 3. Upgrade to outdoor pitches at Chesterton Sports Centre. 4. Upgrade and replacement of bleacher seating at Kelsey Kerridge Sports Centre. 	Executive Councillor for Communities	Ian Ross Community, Sport & Recreation Manager	Not currently requested for pre-scrutiny.

<p>Annual Climate Change Strategy, Carbon Management Plan And Climate Change Fund Update Report</p> <p>To consider progress in delivering the Council's Climate Change Strategy and consider approving the updated Environmental Policy Statement and additional adaptation actions.</p>		<p>The report will provide an update on progress during 2017/18 on the Climate Change Strategy, including progress in delivering the Council's Carbon Management Plan, along with wider objectives and actions to reduce carbon emissions by residents and businesses and to manage climate change risks. The updated Environmental Policy Statement will also be included, along with additional actions to address Objective 5 of the strategy, to respond to the risks identified by the Adaptation Sub-Committee's UK Climate Change Risk Assessment Evidence Report.</p>	<p>Executive Councillor for Environmental Services and City Centre</p>	<p>Janet Fogg Climate Change Officer</p>	<p>Not currently requested for pre-scrutiny.</p>
<p>Council Appointments to the Conservators of the River Cam</p> <p>To recommend to Council the seven City Council appointees with effect from 01/01/19.</p>			<p>Executive Councillor for Streets and Open Spaces</p>	<p>Claire Tunnicliffe Committee Manager</p>	<p>Not currently requested for pre-scrutiny.</p>

Housing Scrutiny Committee – 27 September 2018 (Key Decisions)

Part 1 - Management of the Council's Housing Stock

Currently no key items scheduled for 27 September 2018

Housing Scrutiny Committee – 27 September 2018 (Non Key Decisions)

Part 1 - Management of the Council's Housing Stock

Non key items will only appear on the agenda if requested for pre-scrutiny by 13 September 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
Zero Tolerance Policy –Storage in Communal Areas To approve the Zero Tolerance Policy.		The purpose of this policy is to ensure a clear, consistent approach to prevent the storage of any items in the communal areas to reduce risks, increase fire safety and improve the overall appearance of the internal communal areas of Cambridge City Council's owned flats.	Executive Councillor for Housing	Sandra Farmer Area Housing Manager	Not currently requested for pre-scrutiny.

<p>Tenant and Leaseholder Representative Allowances</p> <p>To make a decision on the amount Tenant and Leaseholder Representatives should receive as allowances.</p>		<p>In 2014 the Housing Scrutiny Committee decided to increase Tenant and Leaseholder Representative's allowances by 10% every year until 2018 when it should be reviewed annually. A decision now needs to be made whether the amount should increased further or stay the same until 2019.</p>	<p>Executive Councillor for Housing</p>	<p>Emily Watts Resident Engagement Officer, Housing Services</p>	<p>Not currently requested for pre-scrutiny.</p>
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Housing Scrutiny Committee – 27 September 2018 (Key Decisions)

Part 2 - Strategic Housing

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Housing Revenue Account (HRA) Medium Term Financial Strategy</p> <p>Approval of latest financial assumptions for the HRA financial forecasts, of any in year budgetary changes for the HRA and of the approach to setting the budget for 2019/20.</p>		<p>Strategic review of the financial forecasts for the HRA, review of financial assumptions, recommendations for in year budgetary changes and for the budget setting strategy for the upcoming financial year.</p>	Executive Councillor for Housing	Julia Hovells Business Manager & Principal Accountant	This is a key item and will automatically appear on the agenda.
<p>Redevelopment of 66-80b Colville Road Phase 2</p> <p>To agree capital budget for the redevelopment of 66-80b Colville Road and delivery model for the redevelopment.</p>		<p>Colville Road Ph2 was initially added to the three year rolling programme and we are now looking to bring this scheme forward for development. We have conducted capacity studies, had pre planning advice, and now have a scheme ready to present.</p> <p>This is to be included in part 2</p>	Executive Councillor for Housing	Mark Wilson Housing Development Manager	This is a key item and will automatically appear on the agenda.

<p>Homelessness Prevention Grants to Agencies</p> <p>To approve the award of homelessness prevention grants to agencies.</p>		<p>Each year the Council invites agencies to submit bids for funding for homelessness-related services. Bids are considered by a panel of officers having regard to, among other things, the strategic and operational value of the service and the ability of the submitting agency to self-fund in whole or in part.</p>	<p>Executive Councillor for Housing</p>	<p>James McWilliams Housing Services Manager - Housing Advice</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Combined Authority/Cambridge City Council Affordable Housing Programme to Deliver 500 New Homes: Update on Progress</p> <p>Approval to the overall strategy and approach to the delivery for the Devolution grant housing programme.</p> <p>Approval to the addition of new sites into the housing delivery programme (subject to individual project approvals).</p>	<p>As part of the devolution agreement £70 million capital grant was secured specifically for Cambridge City Council to deliver new affordable Council housing over a five year period from April 2017. To qualify for the grant the Council must start building the homes with the five year period.</p> <p>In April 2017 the Executive Councillor approved the Council's approach to the development of the new council housing through this programme and noted the delivery programme.</p> <p>This report will provide a programme level update on all projects and highlight progress to date, and risks to delivery.</p> <p>The pipeline of future schemes will be updated and presented, including specific approval to indicatively add schemes to the rolling programme with forecast dates provided for future committee decisions to be made.</p> <p>Updates on the reporting arrangements with the Combined Authority will be included with the report. This will include the level of grant drawn down in 2017/18.</p>	<p>Executive Councillor for Housing</p>	<p>Claire Flowers Head of Housing Development Agency</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Cromwell Road Project Update</p> <p>To approve the overall strategic brief for CIP to bring the scheme forward for a detailed planning application and development.</p> <p>To approve the indicative budgets for the site at Cromwell Road.</p>	<p>At the Strategy and Resources meeting 19th March 2018 approval was given by the Executive Councillor for the purchase of the former Ridgeons site at Cromwell Road, Cambridge.</p> <p>Completion of the purchase took place in June 2018. The site has the benefit of an outline planning consent.</p> <p>The rationale for the purchase of the site was to support the delivery of affordable housing through the funded devolution programme to meet local need.</p> <p>The approved delivery route is through the Cambridge Investment Partnership (CIP).</p> <p>This report is to update on the proposed development strategy and to request approvals for the budget to deliver this scheme.</p>	<p>Executive Councillor for Housing</p>	<p>Fiona Bryant Strategic Director</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Mill Road: Project Update</p> <p>To approve the revised proposals and budget for the front end of the site at the former Mill Road depot.</p>	<p>At the the Strategy and Resources meeting 13th November 2017 approval was to approve the transfer of the land to the CIP for development.</p> <p>Planning permission was granted in March 2018 for a housing development scheme at the rear of the site and, following the transfer of Council staff to other sites, work has started on that development. The plan was to submit a second linked planning application to include a relocation of the YMCA to the MRD site with additional facilities in the form of a Council owned in-perpetuity community facility. An MOU was agreed with the YMCA to try and establish an agreed deal for their relocation.</p> <p>It has not been possible to seek agreement with the YMCA, and therefore this report will provide an update to Members and seek approval to proceed with an alternative scheme to deliver housing at the front of the depot site.</p>	<p>Executive Councillor for Housing</p>	<p>Fiona Bryant Strategic Director</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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<p>Conversion of Ditchburn Day Centre</p> <p>The conversion from a historic county council run day centre to two additional flats within the Ditchburn Place scheme.</p>	<p>The day centre lease to the County Council has recently been handed back to the City Council as it was no longer being used as a day centre by the County Council.</p> <p>As part of the redevelopment of Ditchburn Place it was looked at the possibility to convert this space to extra flats in addition to what was already planned.</p> <p>Plans have been drawn up for 2 self contained 1 bedroom flats.</p>	<p>Executive Councillor for Housing</p>	<p>Mark Wilson Housing Development Manager</p>	<p>This is a key item and will automatically appear on the agenda.</p>
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Housing Scrutiny Committee – 27 September 2018 (Non Key Decisions)

Part 2 - Strategic Housing

Currently no non key items scheduled for 27 September 2018

Non key items will only appear on the agenda if requested for pre-scrutiny by 13 September 2018

Planning and Transport Scrutiny Committee – 2 October 2018 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Cambridge Local Plan: Towards 2031 - ADOPTION</p> <p>To recommend to Council that the Cambridge Local Plan: Towards 2031 is adopted. Supplementary Planning Documents that have been prepared in parallel with the new Local Plan will be adopted by the Executive Member after the Local Plan is adopted.</p>		<p>Once the Inspectors' Report and associated recommended modifications are received, the Local Plan can be adopted. A number of Supplementary Planning Documents have been approved for adoption whilst the Local Plan has been in preparation and these can be formally adopted following the adoption of the Local Plan.</p>	Executive Councillor for Planning Policy and Transport	Sara Saunders Strategy & Economy Manager	This is a key item and will automatically appear on the agenda.
<p>Local Development Scheme</p> <p>To approve a Local Development Scheme for the preparation of a new Local Plan.</p>		<p>The Local Development Scheme sets out the timetable for the preparation of the new Local Plan including the Area Action Plan for the Cambridge Northern Fringe East area.</p>	Executive Councillor for Planning Policy and Transport	Amanda Thorn Principal Planning Officer	This is a key item and will automatically appear on the agenda.
<p>Statement of Community Involvement</p> <p>To agree a Statement of Community Involvement.</p>		<p>The Statement of Community Involvement sets out the approach to community engagement in planning matters.</p>	Executive Councillor for Planning Policy and Transport	Amanda Thorn Principal Planning Officer	This is a key item and will automatically appear on the agenda.

Planning and Transport Scrutiny Committee – 2 October 2018 (Non Key Decisions)

Currently no non key items scheduled for 2 October 2018

Non key items will only appear on the agenda if requested for pre-scrutiny by 18 September 2018

Strategy and Resources Scrutiny Committee - 8 October 2018 (Key Decisions)

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Treasury Management Half Yearly Update Report 2018/19</p> <p>The Executive Councillor is asked to recommend this report to Council, which includes the Council's estimated Prudential and Treasury Indicators 2018/19 to 2021/22.</p>		<p>The Council is required to comply with the CIPFA Prudential Code (December 2017 edition) and the CIPFA Treasury Management Code of Practice (Revised December 2017). The Council is required to set prudential and treasury indicators, including an Authorised Limit for borrowing, for a three year period and should ensure that its capital plans are affordable, prudent and sustainable.</p>	Executive Councillor for Finance and Resources	Steve Bevis Accountant (VAT & Treasury)	This is a key item and will automatically appear on the agenda.
<p>Applying a Minimum of £10 per hour to staff on Council Contracts</p> <p>To consider requiring Council contractors to pay their staff and subcontracted staff a minimum of £10 per hour when working on Council contracts.</p>		<p>The Council currently pays all its directly employed staff a minimum of £10 per hour. The Council currently requires its contractors to pay qualifying staff a minimum of the Real Living Wage rate of £8.75</p>	Executive Councillor for Finance and Resources	Helen Crowther Equality & Anti-Poverty Officer	This is a key item and will automatically appear on the agenda.

<p>Cambridge Northern Fringe East</p> <p>To approve the establishment of a joint venture with Anglian Water to drive the relocation of the Cambridge Water Recycling Centre and the subsequent development.</p> <p>To note the update on the progress of the project and the appointment of the Master Developer for the site</p> <p>To note the update on the Housing Infrastructure Fund bid proposal and to delegate submission of the business case for the bid to the Strategic Director in consultation with the Exec Cllr.</p>		<p>CNFE is the last remaining undeveloped major brownfield site in Cambridge. The area sits to the north of the City and includes Anglian Water's Water recycling centre, which has limited development in the area for many years. The 2017 launch of a new Housing Infrastructure Fund has provided an opportunity to relocate the WRC and to subsequently develop the site.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Fiona Bryant Strategic Director</p>	<p>This is a key item and will automatically appear on the agenda.</p>
<p>General Fund Medium Term Financial Strategy 2018</p> <p>To agree the budget strategy and timetable for 2019/20, the net savings requirements, by year for the next 10 years, and revised General Fund revenue, funding and reserves projections.</p>		<p>This annual report identifies the likely budgetary pressures and consequent savings requirement for the next 10 years. This informs the 2019/20 Budget Setting Report to be considered by Council in February 2019 which will recommend the level of Council Tax together with individual budget items that will make up the savings requirement.</p>	<p>Executive Councillor for Strategy and External Partnerships</p>	<p>Caroline Ryba Head of Finance</p>	<p>This is a key item and will automatically appear on the agenda.</p>

Strategy and Resources Scrutiny Committee - 8 October 2018 (Non Key Decisions)

Non key items will only appear on the agenda if requested for pre-scrutiny by 24 September 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Combined Authority Update</p> <p>To enable the Committee to scrutinise the Council's representative on the Combined Authority.</p>		<p>The report will update the Committee on the Combined Authority's activities since its last meeting.</p>	<p>Executive Councillor for Strategy and Transformation</p>	<p>Antoinette Jackson Chief Executive</p>	<p>This item will automatically appear on the agenda for scrutiny.</p>

Regulatory Committees

This section includes items scheduled for consideration by the following Regulatory Committees:

- Civic Affairs
- Licensing Committee

Committees that consider planning applications are not included on the Forward Plan.

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

Licensing - 1 October 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Gambling Statement of Principles</p> <p>To agree the updated Statement of Principles in line with the Gambling Act 2005.</p>		<p>Following a period of statutory consultation between May and August, the updated Statement of Principles needs to be published no later than 3rd January 2019 and in place by 31st January 2019.</p> <p>This item will also go to Full Council 18/10/18.</p>	Licensing Committee	Vickie Jameson Environmental Health & Licensing Support Team Leader	This item will automatically appear on the agenda.
<p>Animal Welfare Licensing Policy</p> <p>To agree and adopt an Animal Welfare Licensing Policy.</p>		<p>New regulations are coming in to effect on 1 October 2018. In line with these changes, an Animal Welfare Licensing Policy is being presented to Committee for adoption.</p>	Licensing Committee	Vickie Jameson Environmental Health & Licensing Support Team Leader	This item will automatically appear on the agenda.

<p>Licensed Drivers - Disclosure & Barring Service (DBS) Update Service</p> <p>Members are asked to consider making the sign up to the DBS Update Service mandatory for all new and renewal applicant drivers.</p>		<p>One of the checks to determine if a licence holder is fit and proper is a DBS check. In order to streamline processes and ensure consistency, it would be beneficial to drivers and the Council if all drivers were subscribed to the Update Service.</p> <p>This allows an instant check to take place as part of the application process and for information to be readily shared if/ where necessary by the Police.</p>	Licensing Committee	Vickie Jameson Environmental Health & Licensing Support Team Leader	This item will automatically appear on the agenda.
<p>Hackney Carriage Livery</p> <p>To agree on the final requirements that will make up the specification for the Hackney Carriage Livery.</p>		<p>Further to Licensing Committee on 9th July, further decision is required on the Livery, along with a date from when this will take effect.</p>	Licensing Committee	Vickie Jameson Environmental Health & Licensing Support Team Leader	This item will automatically appear on the agenda.

Civic Affairs - 10 October 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Independent Remuneration Panel - Special Responsibility Allowance update</p> <p>To consider the Panel's recommendations for SRA's for City Councillors who sit on the Combined Authority, Greater Cambridge Partnership and Police and Crime Panel.</p>		<p>To carry out further evidence gathering on the work of the City Councillor responsibilities on the Combined Authority, Greater Cambridge Partnership and Police and Crime Panel, reporting back to the Civic Affairs Committee in the new Municipal Year.</p>	Civic Affairs	Gary Clift Democratic Services Manager	This item will automatically appear on the agenda.
<p>Calendar of Meetings 2019/20</p> <p>To approve calendar of meetings in 2019/20.</p>		<p>Committee agrees the annual calendar of Council, Scrutiny and Regulatory Committee meeting.</p>	Civic Affairs	Gary Clift Democratic Services Manager	This item will automatically appear on the agenda.
<p>Annual Complaints Report 2017-18</p> <p>To agree the publication of the Annual Complaints Report 2017-18 prior to Publication. Review and agree complaint response target times.</p>		<p>The Council has been recording the number of complaints and compliments received by each department and what action we take to deal with the issues raised, for a number of years. Each year we publish a report giving an overview of our performance. This is recognised as good practice.</p>	Civic Affairs	Tony Stead Temporary Business Development Officer	This item will automatically appear on the agenda.

<p>Internal Audit Plan: Progress Report</p> <p>The purpose of this report is to provide members with an update on progress in delivering the Annual Internal Audit Plan.</p>		<p>A continuous risk based internal audit plan is prepared and updated at least annually. The results of the internal audit work provides assurance which is used to support the Annual Governance Statement. The Civic Affairs Committee approved the current plan in February 2018.</p> <p>The committee is requested to note:</p> <ul style="list-style-type: none"> - Progress against the original audit plan together with the associated assurance levels established; and - Any proposed amendments / re-phasing of the audit plan. 	Civic Affairs	Jonathan Tully Head of Shared Internal Audit Service	This item will automatically appear on the agenda.
<p>Freedom Of Information, Data Protection And Transparency: Annual Report 2017/18</p> <p>Changes to information legislation under GDPR & Data Protection Act 2018 in May 2018.</p>		<p>The report provides Civic Affairs Committee with an annual report on performance and activity during 2017/18 on transparency issues, including: data protection; requests for information under Freedom of Information (FOI) and Environmental Information Regulations (EIR); and open data.</p>	Civic Affairs	Jo Brooks Information Management Officer	This item will automatically appear on the agenda.

Ernst and Young Annual Audit Letter To receive the 2017-18 Ernst and Young Annual Audit Letter		The Accounts and Audit Regulations require the Annual Audit letter to be considered by a committee of the Council.	Civic Affairs	Charity Main Principal Accountant (Technical & Financial Accounting)	This item will automatically appear on the agenda.
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Area Committees

This section includes all items (except planning applications) scheduled for consideration by Area Committees.

The Area Committees cover the following wards.

East Area	Abbey, Coleridge, Petersfield and Romsey
North Area	Arbury, East Chesterton, Kings Hedges and West Chesterton
South Area	Cherry Hinton, Queen Edith's and Trumpington
West/Central Area	Castle, Market and Newnham

All items listed on the plan will automatically be included on the relevant committee agenda for decision and debate.

Committee reports will be available one week before the meeting from Democratic Services.

East Area - 11 October 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Safer Communities Presentation</p> <p>To welcome members of the Safer Communities Team who give a presentation on how the team deal with Anti Social Behaviour associated with drug use/begging etc. Also what members of the public can do to help.</p> <p>Examples will be used with an anonymised case study.</p>		<p>To welcome members of the Safer Communities Team who give a presentation on how the team deal with Anti Social Behaviour associated with drug use/begging etc. Also what members of the public can do to help.</p> <p>Examples will be used with an anonymised case study.</p>	East Area Committee	Claire Tunnicliffe Committee Manager	This item will automatically appear on the agenda.
<p>Environmental Report - EAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	East Area Committee	Nick Kester Enforcement Team Manager	This item will automatically appear on the agenda.

North Area - 12 September 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report - NAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>		<p>The report will show actions taken by the environmental departments, reporting on private and public realm data, what enforcement actions and cleansing has been undertaken.</p>	North Area Committee	Nick Kester Enforcement Team Manager	<p>This item will automatically appear on the agenda.</p>
<p>Presentation by the Safer Communities Team</p> <p>Representatives of the Safer Communities Team will talk about the work they do to address Anti-social Behaviour across the city including work with Council tenants and the street life community.</p>			North Area Committee	Lynda Kilkelly Safer Communities Manager	<p>This item will automatically appear on the agenda.</p>

North Area - 13 December 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	<p>North Area Committee</p>	<p>Lynda Kilkelly Safer Communities Manager</p>	<p>This item will automatically appear on the agenda.</p>

South Area - 10 September 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	South Area Committee	Lynda Kilkelly Safer Communities Manager	This item will automatically appear on the agenda.
<p>Transport Vision for Cambridge, Focusing on South Area Issues and Opportunities</p> <p>No decision.</p> <p>Mayor of Cambridgeshire and Peterborough to give his views on transport issues. As will the Leader of the City Council.</p>			South Area Committee	James Goddard Committee Manager	

<p>Updates on Cambridge Biomedical Campus Transport Study and Related Projects</p> <p>No decision required.</p>		<p>Cambridge Biomedical Medical Campus, Greater Cambridge Partnership and County Council representatives will give a presentation at SAC followed by a Q&A session. An exhibition will also be available outside the meeting room.</p>	<p>South Area Committee</p>	<p>James Goddard Committee Manager</p>	<p>This item will automatically appear on the agenda.</p>
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West/Central Area - 20 September 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Environmental Report WCAC</p> <p>Actions taken by the environmental departments, reporting on private/public realm data and priority setting.</p>			West Central Area Committee	Nick Kester Enforcement Team Manager	This item will automatically appear on the agenda.

West/Central Area - 29 November 2018

Subject/Decision	New Item	Background Information	Decision Taker	Officer	Additional Information
<p>Policing and Safer Neighbourhoods</p> <p>Advise on the priorities to be adopted for the next period of neighbourhood policing.</p>		<p>A profile of crime and antisocial behaviour issues is presented for discussion and comment. The committee is asked to advise on the priorities to be adopted for the next period of neighbourhood policing. The committee will advise on the priorities but the final decision on priorities to be adopted will be made by the Neighbourhood Action Group following the Area Committee.</p>	West Central Area Committee	Lynda Kilkelly Safer Communities Manager	This item will automatically appear on the agenda.